

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Employment Development Department

Number: B98-5

Date: July 8, 1998

Expiration Date: 12/31/98

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: SDA ADMINISTRATORS' QUARTERLY MEETING SUMMARY

A summary of the June 5, 1998, Service Delivery Area (SDA) Administrators' Quarterly meeting is attached.

If you have any questions or comments regarding the summary, please contact Ms. Michelle Haakenson at mhaakens@edd.ca.gov or (916) 654-9815.

/S/ BILL BURKE
Assistant Deputy Director

Attachments available on Internet:

1. SDA Administrators' Quarterly Meeting Summary, June 5, 1998

Attachments not available on Internet. To obtain a copy, e-mail JTPD at JTPDLIB@EDD.CA.GOV (subject line should read: "Attachment") or contact Gia Valla at (916) 654-7686.

2. Allocation for Fiscal Year 1998-99 Job Training Partnership Act (JTPA)
8% - 30% State Education Coordination and Grants (SECG) Funds

**SERVICE DELIVERY AREA (SDA) ADMINISTRATORS' QUARTERLY MEETING
SUMMARY
JUNE 5, 1998**

Hot Topics

Main Points

- Workforce Legislation Conference Committee members have been appointed, but no date for the committee to convene has been announced.
- California was allocated \$25 million for El Niño flood relief. The first \$18 million was received. The remaining \$7 million has been released to the state by the Department of Labor (DOL) and will be released to the SDAs.
- The Electronic Communication Project was implemented to support Profiling and a federal grant was received to enhance communication and the availability of information for the Employment Development Department (EDD) field offices and the SDAs. The grant money will no longer be available effective June 30, 1998. Liz Clingman, Manager, SDA Support Section, Job Training Partnership Division (JTPD), urged the SDAs to send their invoices for required equipment purchases to JTPD immediately.
- The incentive account for performance is not sufficient to maintain awards at the current level for Program Year (PY) 1998-99. The SDA Advisory Committee discussed a proposal to prorate the awards down to the amount available in the account. (There was a general consensus at the meeting in agreement with this solution.)
- The federal performance-reporting letter has gone to the Governor and liaisons from DOL. No names were mentioned this time. The JTPD will notify SDAs needing improvement and will provide technical assistance and will work with the California Workforce Association (CWA) to share best practices.

Decisions/Conclusions

The CWA is in the process of negotiating a grant from DOL, which will be used to provide training about the Government Performance and Results Act (GPRA) and performance improvement.

The Compliance Review Division will conduct reviews on El Niño projects, Summer Youth, Title II-C, with statistically balanced sampling, from late July through September 1998.

Welfare-to-Work

Main Points

- The State Welfare-to-Work Plan is not yet approved pending resolution of the definition of work experience and community service. The County Welfare

Department CalWorks program definition is training. For purposes of Welfare-to-Work, DOL wants to ensure that work experience and community service are defined as employment and subject to the Fair Labor Standards Act (FLSA).

Reporting/Performance

- To deal with financial reporting, an infrastructure is being completed through the Job Training Automation (JTA) system. A directive on financial reporting will go out soon. An interim participants' report is in place with the final system expected to be available before the first reporting cycle is completed.

Welfare-to-Work Advisory Group

- To address Welfare-to-Work issues, a Welfare-to-Work Advisory Group is being established, consisting of five SDA directors and five county welfare directors. The SDA representatives are:

Terry Smith Tatum, Merced County
Steve Arcelona, San Francisco City and County
Sue Cleere Flores, Los Angeles City
Larry Fitch, San Diego Workforce Partnership, Inc.
Kim Hemmer, Golden Sierra

Decisions/Conclusions

The JTPD will consider adding an SDA director that has a direct connection with a welfare agency to the Welfare-to-Work Advisory Group.

Twenty-five Percent Solicitation for Grant Application

- Eleven of 105 California applications were funded under the DOL Secretary of Labor 25 percent competitive grants. Of the \$100 million awarded throughout the nation, \$40 million went to California. The second round of applications is being submitted for state review.

Fifteen Percent Solicitation for Proposal (SFP)

- The 15 percent solicitation proposals are due July 17, 1998, with funding to be awarded by September 30, 1998. The SDAs will have an opportunity to comment on any local entities that apply. The solicitation asks for an intent to submit an application, which is due mid-July 1998.

Capacity Building

Capacity-building efforts related to Welfare-to-Work will be coordinated between the state and local levels. The SDAs identified the following Welfare-to-Work training needs:

- 1) Generic training on Welfare-to-Work program for community leaders.
- 2) Interest-based bargaining—being able to help negotiators understand what their interests are in providing services to a shared population, particularly when the shared population is an employer base.

- 3) Establishing client flow and understanding what the options might be.
- 4) Client tracking system and a management information system to be used to assist management decisions.

Decisions/Conclusions

Bill Burke, Assistant Deputy Director, JTPD, said JTPD and DOL would meet to identify and prioritize an approach and to determine funding capability to implement the training plan.

The SDAs requested that JTPD consider providing projected allocation information for the second funding year.

Waivers Discussion

Main Points

- The DOL National Office approved California's waiver request package. Approval includes California's request for the "cafeteria plan" and the option to reduce the total statewide performance expectation, depending on the level of participation by the SDAs in selecting optional waivers. The DOL requires that all performance measures be included.
- There is no requirement by the federal government for the Secretary of Labor to have the California SDAs assume the optional waivers. The "cafeteria approach" methodology is unique to California and provides individual SDAs the option to accept all optional waivers or to select some.
- The DOL is using PY 1997-98 as the baseline year, which will be a problem in providing data to the SDAs immediately on the level of performance locally.
- If an SDA does not take optional waivers, and has only mandatory waivers, the standard to be judged against will be a two percent increase in the youth standard.
- The JTPD and the SDA Advisory Committee are proposing an incentive system for waivers with a \$5,000 award if an SDA achieves four of four or five of five of the new performance measurements and meets the regular performance standards measurements.

Decisions/Conclusions

- The JTPD will recommend moving forward on waivers.
- Concerns were expressed by the SDA directors about the waivers incentives proposal, including:
 - \$5,000 was too much.
 - \$5,000 was not enough.
 - Trying to explain several performance measurement systems to local Private Industry Councils (PIC) was too confusing.
- Bill Burke responded that some of the process comes as a result of attempts to recognize that the SDAs did not want to be penalized for taking waivers and having to meet some arbitrary, federally-imposed five percent performance improvement.

The JTPD is trying to create a system that minimizes the damage and provides some flexibility to the SDAs.

- Bill Burke requested that the SDAs send their comments about the incentive systems for waivers to JTPD.
- The SDAs asked if a plan modification is required if the SDAs have opted for waivers since submission of the two-year plan. The JTPD will check on this and get back to the SDA community.

The JTPA 8 Percent Funds Discussion

Main Points

Pat Ainsworth and Jim McIlwrath of the California Department of Education talked about changes to the 8 Percent 30 Percent funds which have come about as a result of Senate Bill 394.

- The changes include redirecting funds for the specific purpose of providing work-based learning tied to School-to-Career partnerships.
- An allocation formula replaced the competitive grant process.
- Workshops were held around the state with attendance by most of the SDAs and the implementation phase is now in progress.
- The goal is to get the cooperative agreements in by August 1998.

Decisions/Conclusions

A handout, subject: Allocation for Fiscal Year 1998-99 Job Training Partnership Act (JTPA) 8% - 30% State Education Coordination and Grants (SECG) Funds, is attached.

Title III 40 Percent Discussion

Main Points

- Bob Hermsmeier, Deputy Chief, JTPD, reported that the 1997 Flood Project funds end June 30, 1998. His message was "spend it or lose it." The message was the same for the remaining PY 1996-97 funds and for Title III Rapid Response funds.
- Expenditures for both the 40 percent and 60 percent programs are just slightly ahead of last year.
- The JTPD is asking that Rapid Response forms be completed and returned by mid-June 1998.
- Possible PY 1998-99 forty percent project opportunities include transitioning people out of the 1997 Flood Project, aerospace closures in southern California, it was also noted that the Unemployment Insurance (UI) profiling system could be used as a basis for more Initial Assessment Workshops (IAW), and more extensive services to participants already in an IAW.
- A survey will go out to SDAs and EDD field office chiefs regarding UI profiling to determine that if more IAWs could be done for more profiled individuals and if more services could be provided, how much more of which would the SDAs like to do.

- The EDD is considering funding some Title IV-C Veterans projects with Title III funds via the Solicitation for Proposal.
- Projects and services to migrant seasonal farmworkers are also being considered.
- California Cooperative Occupational Information System (CCOIS) activity has been funded with Title III funds. Expansion of efforts to secure more local labor market data was discussed.
- Existing one-stop projects have been extended past June 30, 1998, for one year with \$15 million in additional funds available. However, it is EDD's position not to provide additional funding for one-stop projects out of Title III money.

Open Discussion

Keith Lee, CWA Chair, announced the new officers and committee chairs for the 1998/99 year.

Larry Fitch, San Diego, Issues Committee
 Lee Ferrero, San Luis Obispo, Legislation
 Andrew Munoz, Orange County, Program and Training
 Ken Kessler, Los Angeles County, Secretary/Treasurer
 Sue Cleere Flores, Los Angeles City, Second Vice Chair
 Patti Nunn, Santa Ana, First Vice Chair
 Keith Lee, San Bernardino County, Chair

Chairs for the Welfare-to-Work and Strategic Planning Committees have not yet been appointed.

8 Percent 50 Percent Funds

Main Points

- The SDAs would like to see criteria for use of these funds to be less restrictive for use in the local area.

Communication between SDAs and JTPD

Main Points

- The SDAs suggested using the e-mail system to send information. The JTPD plans to use this mechanism for sending notices via e-mail about new information (particularly time sensitive issues). Work is progressing on this.
- The CWA web page address is www.calworkforce.org.
- The date and location of the next SDA Administrators' Quarterly Meeting was announced as September 11, 1998, in Sacramento. Later it became necessary to move the site due to hotel renovation. The new location is the Doubletree Hotel at Ontario Airport on Friday, September 11, 1998.

The meeting adjourned at 3:05 p.m.